

**<letterhead of depositor>**

**Request Letter for Renewal of Fixed Deposit(s) (FD)**

Date <Mon DD, YYYY>

To: <ICICI Bank Limited, Singapore Branch ('ICICI Bank')  
9 Raffles Place, #50-01 Republic Plaza, Singapore – 048619>

Dear<Title> <Last name>,

Company Name ('Depositor'): <Full registered name>

We request you to renew the below Fixed Deposit(s):

Note: Please provide appropriate information, else mention NA (Not Applicable).

Sl. No.	Existing FD Number	Existing FD Amount	FD Renewal Amount	FD Renewal Tenure (Days/Months)	FD Rate (% per annum)	FD Premature Allowed (Yes/No)
1.						
2.						
3.						
4.						
5.						
6.						
FD RENEWAL MATURITY INSTRUCTION (select any one option from the below and strike out the others)						
1.	Auto-renewal Amount (Principal (P)/Principal + Interest (I)/Only Principal and credit the Interest to Current Account <XX123>/exact amount with currency)		:			
2.	Auto-close Principal + Interest and credit the same in Current Account <XX123> (Yes/No)		:			
3.	Auto-close FD and transfer proceeds to another bank account.		:	Amount (P/P+I/I/exact amount with currency): Beneficiary Name: Beneficiary Address: Purpose of transfer: Relationship of Depositor with Beneficiary: Beneficiary's Bank Name: Beneficiary's Bank Address: Beneficiary's Account Number: Beneficiary's Bank SWIFT Code: Charges (SHA/BEN/OUR): Intermediary Bank (if necessary): Intermediary Bank SWIFT:		

We confirm that the Terms & Conditions regarding Fixed Deposits in the General Terms and Conditions governing Accounts and Facilities('GTC') accepted by us, shall apply to the Fixed Deposit(s) mentioned in this letter. All other applicable terms in the GTC shall continue to be in force.

For: <Company Name>

Authorised Signatory  
Name: <Full name>